

**MINUTES OF THE TECHNICAL AND FINANCIAL BID OPENING MEETING  
HELD AT PROCUREMENT DIRECTORATE  
DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI  
ON 08 NOVEMBER 2018 AT 11:30 A.M. AND AT 01: 30 A.M.**

A meeting was held under the chairmanship of Prof. Zarnaz Wahid, Pro-Vice Chancellor, DUHS / Chairperson Procurement Committee on 08 November 2018 to open and evaluate the bids for the "Procurement of Services for Convocation 2018" invited vide NIT No. DUHS/DP/2018/62 Dated 21 October 2018.

The participants include:

**PROCUREMENT COMMITTEE**

1. Prof. Zarnaz Whaid (Chairperson)  
Pro- Vice Chancellor,  
Dow University of Health Sciences, Karachi.
2. Mr. Muhammad Hanif (Member)  
Additional Director Finance  
Dow University of Health Sciences, Karachi
3. Dr. Syed Amir Raza Abedi (Member)  
Additional Medical Superintendent  
Shaheed Benazir Bhutto Accident Emergency  
Trauma & Ancillary Centre, Karachi.
4. Ms. Sanam Soomro (Co-opted Member)  
Director Quality Enhancement Cell  
Dow University of Health Sciences, Karachi

**BIDDERS WITH NAME OF REPRESENTATIVE**

1. Mr. Mohammad Shakil Ahmed M/s. Manzoor & Sons
2. Mr. Salman Malik M/s. Badar Expo Solutions
3. Mr. Umair Rashid M/s. Vorson (Pvt.) Limited
4. Dr. Rafat Siddiqi M/s. Lips Films & Entertainment

Meeting started with recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. Forum was apprise that the Notice Inviting Tender (NIT) No. DUHS/DP/2018/62 Dated 22 October 2018 was hoisted on the DUHS and SPPRA websites at PPMS Serial No. T00582-18-0003 and the same was published in 3 widely circulated leading dailies of English, Urdu and Sindhi languages viz. Daily Dawn, Daily Jang and Daily Ibrat on 23 October 2018.

The participants were informed that:

**Following 05 bidders purchased the bidding documents:**

1. M/s. Manzoor & Sons
2. M/s. Badar Expo Solutions
3. M/s. Vorson (Pvt.) Limited
4. M/s. Lips Films & Entertainment
5. M/s. Morcopolo Events

Pro-Vice Chancellor  
Dow University of Health Sciences  
Karachi

*Zarnaz Wahid*  
*Ms. SANAM SOOMRO*  
Director  
Quality Enhancement Cell  
Dow University of Health Sciences  
Karachi, Pakistan

*Muhammad Hanif*  
Additional Director Finance  
Dow University of Health Sciences  
Karachi

*DR. AMIR RAZA ABEDI*  
Deputy Medical Superintendent  
SKIBB Trauma Centre  
Karachi





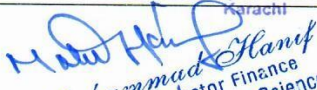


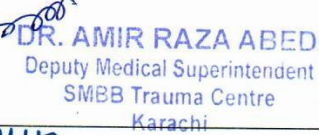


The receipt of bids was closed at 11:00 a.m. local time on 08 November 2018 as scheduled. Out of five (05) firms which purchased the bidding documents, four (04) bidders submitted their bids.

It was briefed to the participants that initially, only Technical Bids / Proposals will be opened and evaluated in a manner prescribed in bidding documents, without reference to the price and reject any proposal which does not conform to the specified requirements. Financial Bids / Proposals of technically qualified bids shall be opened publicly on the same date and venue at 01:30 p.m. Financial Bids / Proposals found technically disqualified / non-responsive shall be returned un-opened to the respective bidder(s). Accordingly, prior to evaluate bids in depth, preliminary examination of the bids was made by the procurement committee and it was observed that M/s. Manzoor & Sons had not submitted the complete information / documents, hence, their bid was rejected, the reasons of the rejection are recorded in the Bidder's Eligibility / Qualification Report. Accordingly, M/s. Manzoor & Sons withdrawn their Bid and received their un-opened and sealed Financial Bid Envelope.

Subsequently, detailed evaluation of the remaining three (3) bids was carried-out by the procurement committee in the presence of the representatives of the bidders. The offer of M/s. Vorson (Pvt.) Limited was dis-qualified and not considered for further evaluation, as they were unable to meet the prescribed technical evaluation / qualification criteria and failed to obtain the minimum score of 70 points / marks, which was the mandatory requirement for technical qualification of bidder. Whereas, offers of M/s. Badar Expo Solutions and M/s. Lips Films & Entertainment were qualified, on the grounds reflected in the Technical Evaluation / Qualification Report.

Successively, financial bids of M/s. Badar Expo Solutions and M/s. Lips Films & entertainment were opened. The rates quoted by the bidders were read aloud along with amount of 5% bid security attached by the bidder. Each rate in the comparative statement was confirmed from the original bid by the committee and recommendations were made, which were documented in the Bid Evaluation Report (BER).

The meeting ended with the vote of thanks to the chair.

1.	<b>Prof. Zarnaz Wahid</b> Pro-Vice Chancellor (Chairperson) Dow University of Health Sciences, Karachi	  Pro-Vice Chancellor Dow University of Health Sciences Karachi
2.	<b>Mr. Muhammad Hanif</b> Additional Director Finance (Member) Dow University of Health Sciences, Karachi	  Additional Director Finance Dow University of Health Sciences Karachi
3.	<b>Dr. Syed Amir Raza Abedi</b> Deputy Medical Superintendent (Member) Shaheed Benazir Bhutto Accident Emergency Trauma & Ancillary Centre, Karachi.	  DR. AMIR RAZA ABEDI Deputy Medical Superintendent SMBB Trauma Centre Karachi
4.	<b>Ms. Sanam Soomro</b> Director, Quality Enhancement Cell Dow University of Health Sciences, Karachi	  Ms. SANAM SOOMRO Director Quality Enhancement Cell Dow University of Health Sciences Karachi, Pakistan